NORTHWEST ARKANSAS REGIONAL PLANNING COMMISSION
1311 Clayton St., Springdale, Arkansas, 72762
• (479) 751 7125 • http://nwarpc.org

Regional Planning Internship

Position: Planning Intern
Pay Rate: $20.00/hour
Hours: 12 hours per week flexible (January 25, 2027 – April 27, 2027)
Location: 1311 Clayton St. Springdale, AR
This position is **in-person** at the Northwest Arkansas Regional Planning Commission Office
Deadline to apply: December 11, 2026

About NWARPC:

The Northwest Arkansas Regional Planning Commission (NWARPC) is the regional Council of Governments (COG) and Metropolitan Planning Organization (MPO) for Northwest Arkansas. NWARPC consists of 39 units of government in Benton, Madison, and Washington Counties in Arkansas and a portion of McDonald County in Missouri, as well as other public agency partners including the Arkansas Department of Transportation (ARDOT), the Missouri Department of Transportation (MoDOT), transit agencies, Beaver Water District, University of Arkansas, and Northwest Arkansas National Airport (XNA). Visit https://www.nwarpc.org/ to view examples of NWARPC's work.

Internship Position Overview

NWARPC is seeking a motivated student who is interested in pursuing a career in urban or regional planning to join our team as an intern. The selected candidate will receive hands-on experience in regional transportation planning, policy development, data analysis, and public engagement. Interns will support the agency's federally required planning activities while gaining practical exposure to metropolitan and rural transportation decision-making processes. This is an in-person position at our office in Springdale, Arkansas.

Required Qualifications:

- Currently enrolled junior or senior undergraduate student, or graduate student in planning, geography/GIS, public policy, landscape architecture, environmental studies/sciences, political science, or related fields. May accept recent graduates within one year of completing their program of study.
- Strong interest in pursuing urban, regional, or transportation planning as a career

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- Proven time management skills and work ethic
- Proven professional communication skills
- Willingness to work in different environments, both indoors and outdoors, as necessary
- Ability to attend work in person at the NWARPC office in Springdale, Arkansas

Key Responsibilities:

- Provide administrative support for and attend commission and committee meetings
- Assist with local government planning support such as drafting code, drafting ordinances, plans, and public hearing notifications
- Assist in the preparation of charts, graphs, and maps using current technology
- Communicate effectively with planners and local government leaders across the region
- Perform other responsibilities as required or assigned

Please apply by submitting your resume, cover letter, and contact information for three references to Madison Kienzle at mkienzle@nwarpc.org.

Northwest Arkansas Regional Planning CommissionNW is an Equal Opportunity Employer.