|  |  |  |  |
| --- | --- | --- | --- |
| **ENTITY** | **MEMBER** | **ATTENDING** | **PROXY** |
| AVOCA | JORDAN SULLIVAN | X | JEFF HAWKINS |
| BELLA VISTA | PETER CHRISTIE | X |  |
| BENTON COUNTY | BOB CLINARD  JOHN SUDDUTH  JAY FRASIER | X  X | DEAN KLINGMAN |
| BENTONVILLE | BOB McCASLIN  SHELLI KERR | X  X |  |
| BETHEL HEIGHTS | CYNTHIA BLACK |  |  |
| CAVE SPRINGS | TRAVIS LEE |  |  |
| CENTERTON | BILL EDWARDS  RICK HUDSON | X |  |
| DECATUR | BOB THARP  JAMES BOSTON |  |  |
| ELKINS | BRUCE LEDFORD |  |  |
| ELM SPRINGS | HAROLD DOUTHIT |  |  |
| FARMINGTON | MELISSA McCARVILLE | X |  |
| FAYETTEVILLE | JEREMY PATE | X |  |
| GARFIELD | GARY L BLACKBURN |  |  |
| GATEWAY | FRANK HACKLER JR. |  |  |
| GENTRY | KEVIN JOHNSTON |  |  |
| GOSHEN | JOE BENSON |  |  |
| GRAVETTE | KURT MADDOX | X |  |
| GREENLAND | BILL GROOM | X |  |
| HIGHFILL | CASSIE ELLIOT |  |  |
| HINDSVILLE | MAYOR X DOTSON |  |  |
| HUNTSVILLE | MAYOR DARRELL TRAHAN |  |  |
| JOHNSON | CHRIS KEENEY |  |  |
| LINCOLN | ROB HULSE |  |  |
| LITTLE FLOCK | BUDDY BLUE |  |  |
| LOWELL | ELDON LONG (CHAIR) | X |  |
| PEA RIDGE | JACKIE CRABTREE | X |  |
| PRAIRIE GROVE | SONNY HUDSON | X |  |
| ROGERS | NATHAN BECKNELL  BOB CRAFTON | X  X |  |
| SILOAM SPRINGS | PHILLIP PATTERSON  JOHN TURNER | X  X |  |
| SPRINGDALE | DOUG SPROUSE  PATSY CHRISTIE  JIM ULMER | X | JEFF HAWKINS |
| SPRINGTOWN | PRESTON BARRETT |  |  |
| SUPHUR SPRINGS | GREG BARBER |  |  |
| TONTITOWN | PAUL COLVIN, JR |  |  |
| WASHINGTON CO. | JULIET RICHEY |  |  |
| WEST FORK | HEITH CAUDLE |  |  |
| BEAVER H2O DISTRICT | ALAN FORTENBERRY | X |  |
| RAZORBACK TRANSIT | GARY K. SMITH | X |  |
| U OF A | MIKE JOHNSON | X | GARY SMITH |
| MoDOT | DARIN HAMELINK |  |  |
| McDONALD COUNTY | KEITH LINDQUIST |  |  |
| PINEVILLE | MAYOR GREG SWEETEN |  |  |
| AHTD PLANNING | JESSIE JONES | X | CHAD ADAMS |
| AHTD TRANSIT |  |  |  |
| AHTD DISTRICT 4 | CHAD ADAMS | X |  |
| FHWA | AMY HEFLIN |  |  |
| AR HWY COMMISSIONER | DICK TRAMMEL | X |  |

NWARPC STAFF: Jeff Hawkins, Celia Scott-Silkwood, AICP, Tim Conklin, AICP, Cristina Scarlat, Elizabeth Bowen

OTHERS: Ron Wood, NWADG; Morgan Farmer, Senator Cotton’s office; Hugh Earnest

**1. CALL TO ORDER/INTRODUCTIONS**

Chair Eldon Long called the meeting to order.

**2. APPROVE NWARPC/POLICY COMMITTEE OCTOBER 26, 2016 MEETING MINUTES**

**MOTION**

Chair Long asked for a motion to approve the October 26, 2016 Minutes as distributed. Nathan Becknell made the motion. Peter Christie provided the second. Motion passes unanimously.

**3.** **CLEARINGHOUSE REVIEWS/ADMINISTRATIVE MATTERS**

Jeff Hawkins gave the following report:

* Clearinghouse Reviews – The four Federal-Aid applications received in November have been reviewed.
* Mathias Properties has asked NWARPC to sign a new three-year lease for the NWARPC office building at $4200.00 per month beginning October 1, 2016.
* As of this time, the lease has not been signed, and NWARPC is renting month to month with a 30% surcharge (which has not been paid, nor has it been asked for).
* Currently NWARPC leases about 5,800sq. ft.
* Mathias Properties has changed the terms of this lease from the one signed in 2005. They are asking the Commission to pay taxes, utilities and a pro-rated share of the maintenance of the property. Additionally, they have indicated that the Commission will no longer have exclusive use of the parking lot in front of the building.
* Staff is searching for other possible facilities, centrally located in the two-county region and with easy access from I-49. One possibility is a 6,000sq. ft. building in Lowell that would require the interior to be custom built-out, and rents for about $10/sq. ft.
* NWARPC members asked several questions:

1. Are others using the current parking lot? A. Sometimes, but isn’t a big problem yet.

Q. How many times per month is the parking lot full? A. 6 – 8 times, if not more, depending on how many other groups hold meetings in the conference room.

Q. Has a professional relator been engaged? A. Philip Taldo has volunteered his services.

Q. Has he been formally hired? And if not, put him on the job.

**4. NWARPC PROJECTS UPDATE**

* NWA Bicycle Pilot Project grant – This grant involved an opportunity to work with Rogers, Bentonville and Bella Vista to implement a pilot project featuring “protected bike lanes” on local city streets. The object of the demonstration project was to deliver quick, easily installed items (such as planters, temporary bollards, tape striping) to form a protected bike lane. These temporary projects were up for one month, and were recently dismantled. However, people are still using the “painted” lanes and cars are still not parking in these lanes, even though the project is technically over. A report will be made available of the data collected while the project was in full swing.
* Razorback Regional Greenway
* Still working on a one year warranty list in Springdale.
* Wayfinding Sign Project #2 – All the signs will be installed by March 2017 (100 signs).
* There have been several trail closures due to highway construction projects. AHTD has provided good maps of detours.
* NWA Regional GIS System – Interactive GIS maps are posted on the website gis.nwarpc.org/arcgis/rest/services/. All jurisdictions can log-onto this and use the data. The 1-foot contour delivery will be December 15, 2016 and will be on the system for use by others.
* There is a meeting scheduled for December 12, 2016 to discuss with interested cities the 2017 planimetric development program.
* NWA Open Space Plan
* The Framework Committee – finished the Prioritization Criteria Document, set up a Facilities Board, and developed an interlocal agreement.
* The Education and Outreach Committee – is developing a message blueprint.
* The Priority Project Selection Committee – continues to discuss selection criteria for top priorities.
* The Funding Committee – continues to discuss the next steps for sustainable funding, including a Real Estate Transfer Tax and has discussed opinion polls as a way of determining if public support exists and how to fund a poll.
* Infrastructure Inventory and Assessment – the draft report is due December 9, 2016.
* A Commission member offered a cautionary note – taking people’s private property is a very serious matter and care should be taken in the implementation of some projects mentioned at this meeting.

**5. ELECTION OF 2017 OFFICERS**

Mayor Eldon Long, Chair for the past two years, asked the Nominating Committee if it had a slate of officers to serve for the next one-year term. Sonny Hudson, standing in for the absent Travis Lee, said that the Committee is putting forth the following slate of officers:

Mayor Bill Groom, Chair

Mayor Kevin Johnston, Vice-Chair

Mayor Sonny Hudson, Secretary

Mayor Bill Edwards, Treasurer

**MOTION**

Chair Long asked for motion to approve the recommended slate of officers to serve for 2017.

Jackie Crabtree made the motion. Jeremy Pate provided the second. The motion passes unanimously.

Chair Long thanked the future officers for serving and thanked the NWARPC staff for assistance during his two terms.

**6. OTHER BUSINESS**

Jeff Hawkins said:

* The FTA has scheduled a Triennial Review Site Visit for NWARPC in March 2017. He said that in order to prepare for the March site visit, staff had to answer 200+ questions, upload numerous documents into an FTA drop box and attend a two day workshop.
* West Fork’s new mayor is Heith Caudle.
* The Intergovernmental Working Group (IWG) consisting of Fayetteville, Springdale, Rogers, Bentonville, Benton County, and Washington County will meet next week to discuss the stressor response study outcomes and suggested response for submittal to the EPA. Additionally, the consultants hired by the IWG, Wright Water Engineering and Geosyntech, will be reviewing the TMDL for the Illinois River models and make suggested comments for submittal to EPA.
* The Federal budget expires on December 9, 2016 and there is no word on the amount of funding that might be available for 2017 STBGP-A projects.

Jeff Hawkins distributed a handout explaining Annexation Impacts on City and County State Turnback, and County Sales and Use Tax Revenue Distributions.

**7. ADJOURN** – A motion was made and seconded to adjourn the meeting. Motion passes.